

## Volunteer Role Description

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Role Title	<b>Energy Saving for All Volunteer</b>
Outline of the role	<p>Changeworks wants to make energy advice and support available to all members of society- especially those who need it most. We want to ensure that the right advice is delivered by the right people, right where and when it's needed.</p> <p>As an Energy Saving for All Volunteer you will be trained to deliver light touch energy advice and will support colleagues from the Low Carbon Community Team as they deliver outreach events to ethnic minoritised community groups.</p> <p>Example activities that you could be involved with include:</p> <ul style="list-style-type: none"><li>• Attending groups and events to deliver energy advice.</li><li>• Data collection</li><li>• Helping translate information for people who have English as a second language</li></ul>
Skills, Attitudes and Experience needed	<p>No prior skills or experience are needed. However, the volunteer will need to be:</p> <ul style="list-style-type: none"><li>• English speaker and reader</li><li>• Trustworthy, reliable, and sympathetic</li><li>• Confident and approachable with people</li><li>• Confident with use of email and Teams</li><li>• Able to follow Changeworks' process for event management including managing customer data in a secure way</li><li>• Fluency in a second language desirable</li></ul>
Benefits to the volunteer	<ul style="list-style-type: none"><li>- Be trained in delivering Energy Efficiency Advice</li><li>- Understand your own energy use.</li><li>- Travel and subsistence expenses covered</li><li>- Additional training opportunities available</li><li>- Be eligible to apply for internal vacancies</li><li>- References offered after 6 months of volunteering</li><li>- Receive a Certificate of Achievement</li><li>- Use our logo on your Linked In profile</li><li>- Meet like-minded people</li></ul>
Where	Across Scotland
When	The project runs until March 2026

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	Events needing volunteer support will be advertised on the Volunteer Portal and via our fortnightly volunteer newsletter
Number of volunteers required	We are recruiting a network of 20 volunteers
Support and training	<p>Volunteers will receive training in Energy Advice and Support (2.5hours). Training can be attended in person or online.</p> <p>All volunteers must complete Data Protection training.</p> <p>Volunteers are encouraged to take up other training opportunities provided by Changeworks as appropriate.</p> <p>Volunteers will receive a toolkit of resources including translated advice sheets, poster templates, powerpoint slide decks,etc.</p> <p>Support at events and engagements is provided by Angela Mitchell, Low Carbon Community Officer.</p> <p>Support for vulnerable households is provided by Rima Said, Affordable Warmth Advisor.</p> <p>Kathleen Vaughn, Volunteer Coordinator, will deliver training and day to day support for all volunteers.</p>
Time commitment	<p>The project runs until March 2026.</p> <p>Volunteers can choose which groups and activities they want to support according to their own availability.</p>
How to apply / what happens next	<p>Please register your interest in volunteering through the website or contact Kathleen Vaughn directly.</p> <p>Kathleen will follow up with you to arrange an introductory chat, either in person or via Teams call. This is your chance to find out more about the project.</p> <p>Training and ongoing support will follow.</p>
Any questions?	<p>Please contact- Kathleen Vaughn, Volunteer Coordinator</p> <p><a href="mailto:kvaughn@changeworks.org.uk">kvaughn@changeworks.org.uk</a></p> <p>Mobile- 07818 167 615</p> <p>I do not work Mondays and finish at 12 noon on Fridays.</p>

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